## **Standard Reports**

## **Frequently Asked Questions**



## This document was created to answer all questions that were asked during our Standard Reports Webinar which took place July 11, 2024.

Q: Will SEI continue to support the ability to run reports from the Core Platform?

A: Yes - However, the Standard reports are customized versions of some of the most commonly used Core Platform reports. They were customized based on feedback we have heard from firms and generally cover most of your reporting needs.

Q: Can we have a customized report made by SEI showing month to month specific client income for the month and YTD capital gain/loss?

A: The best place to view this information is within Advanced Client Reporting. Navigate to your client and to the Activity Overview. You can filter by time period and the report provides total income received along with beginning and ending account values, and net contributions/withdrawals. Next navigate to the realized Gain/Loss report and filter by your time period. These views can be customized into a report you can run monthly. Reach out to the service team for assistance.

Q: How do you save a report to your "Favorites"?

A: If you have created your own firm custom Core Platform report, you can follow these <u>steps</u> to save it as a Favorite so you don't have to navigate to the Core Platform each time to run the report.

Q: Do all users have access to all reports or does it depend on our permissions?

A: All users have access to the Standard and Core Platform reports. Favorites are saved based on each individual user's preference.

Q: Where can I find client and account performance reports?

A: From the links on SEI Advisor Center navigate to Advanced Client Reporting. You can find resources such as videos and PDF guides in the online help tool.

Q: We use several custom reports regularly. We currently have to request them from our service liaison and he is unable to save the templates to our Favorite reports tab. Will that feature be available soon?

A: There are times when custom reports are only accessible by SEI employees. We will take this as feedback to consider for future improvement.

Q: Can you offer recommendations for reports to run as a firm on a regular basis?

A: We recommend you run the Periodic Fee Computation report at the end of each fee period. This report provides detailed information in regards to our calculation of advisory fees. We often hear feedback from firms who run the Uninvested Cash Report weekly or even daily to make sure all clients are properly invested.

Q: Is there a report that will show assets being excluded from advisory fees?

A: The Account Asset Exclusion Report which can be found in the Core Platform. The report displays a list of the assets, by portfolio, excluded from fee basis computations. It also shows the end of day market value and units associated with each asset excluded from the computation.