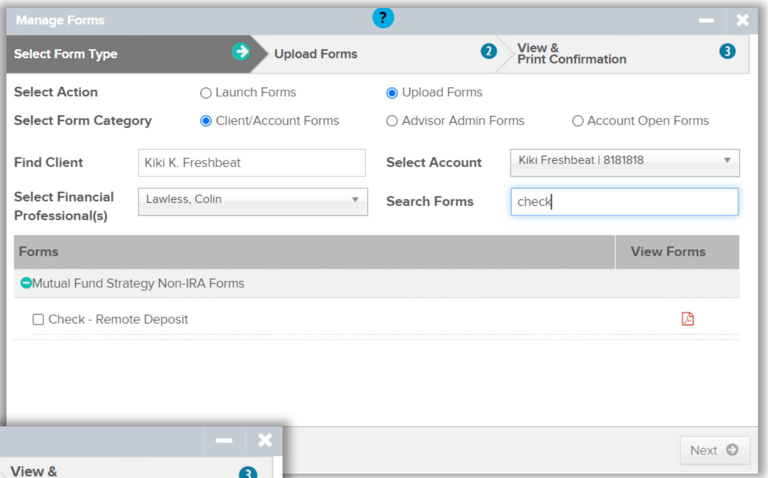
Remote Deposit Check Upload.

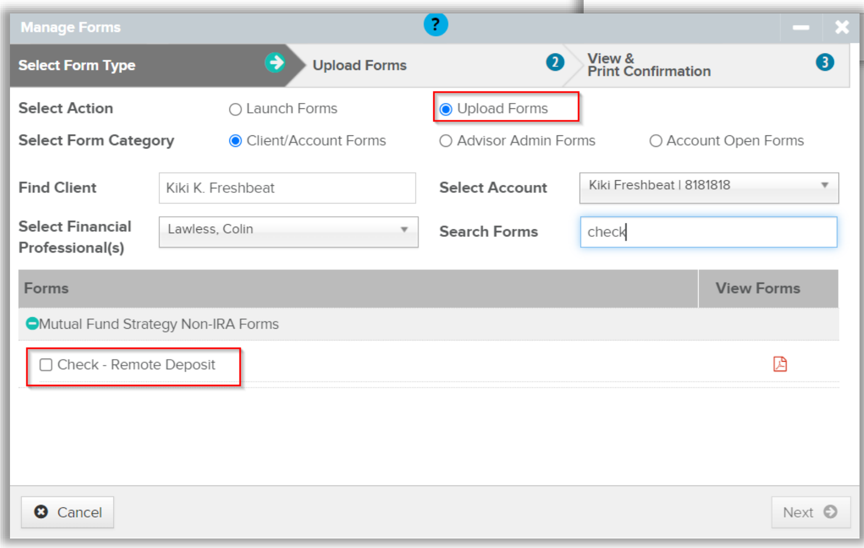
Basic Navigation

Remote Deposit Upload is available in the Manage Forms action which can be accessed from the the Business Menu as well as Household/Client/Account Level actions

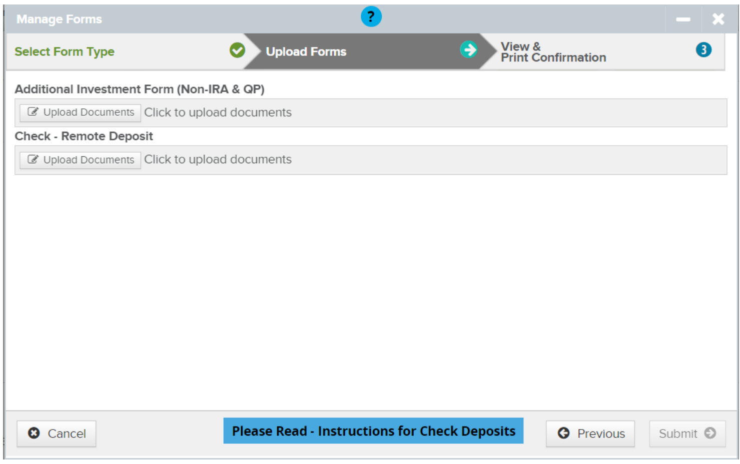
Once you have selected Upload Forms and Client/Account Forms choose the form labeled ‘**Check - Remote Deposit**’ within Mutual Fund Strategy Non-IRA Forms, Mutual Fund Strategy IRA Forms, or SMA Managed Account Forms, as applicable.

This will be expanded to other account types in the near future.





To provide investment instructions, submit an Additional Investment Form (AIF). If you choose to submit an AIF, you can select Check – Remote Deposit for the image of the check, *and* AIF for the form, which will prompt two separate attachments. If no instructions are submitted funds will be allocated according to the strategy or, if the account has no strategy, left in cash.



In order for SEI to accept your remote deposit please be aware of the requirements listed below. The most important being that the front and back of the check are required to be submitted as two pages under **one attachment**.