

Donor-Advised Fund

New Account Establishment



Overview of the guidelines and procedures for establishing and funding a new Donor-Advised Fund (DAF)

1. Complete and sign the Donor-Advised Fund Application and paperwork to open the corresponding investment account.

- Line 1 of the new account title must be: Renaissance Charitable Foundation Inc.
- Line 2 of the new account title typically includes the name that the donors choose for their gift fund.

Example #1:

Renaissance Charitable Foundation Inc.
John and Jane Doe Charitable Gift Fund
8910 Purdue Rd, Suite 555
Indianapolis, IN 46268

Example #2:

Renaissance Charitable Foundation Inc.
The Doe Family Fund for the Arts
8910 Purdue Rd, Suite 555
Indianapolis, IN 46268

- Renaissance Charitable Foundation Inc. ("RCF") is the account owner.
- The tax identification number is 35-2129262.

2. Send completed paperwork to SEI Operations.

- SEI works with RCF to establish the DAF account and establishes the corresponding investment account.
- Funding should take place directly within the SEI account. Sending assets to RCF will result in a delay.
- Outside assets transferred into the account will remain in the asset transit portfolio until instructed to be sold by the advisor. Assets held outside of the strategy will be sold at RCF's discretion to cover the grant recommendation.
- Log-in credentials are e-mailed from sei@reninc.com to the advisor and donor at the time of DAF account establishment.
- The DAF can be accessed at any time at SEI.donorfirstx.com.
- Mail completed paperwork via Regular Mail to:
SEI Giving Fund
c/o SEI Private Trust Company, Document Management
1 Freedom Valley Drive
PO Box 1098
Oaks, PA 19456