New Hire Process	Periodic Employee Review

Prepare	Conduct	Follow Up

Advisor

START — Identified Need for New Hire → Create Job Posting → Evaluate Candidates → Extend Job Offer → Prepare for New Hire

START → Oversee New Hire's First Day → Perform Initial Training → END

START → Manage New Hire's Onboarding Tasks → END → END

Associate Advisor

Client Service Associate

Evaluate Applicants

Qualify New Hire